

**NOLAN COUNTY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
DECEMBER 19, 2019**

**MEMBERS PRESENT:** Rodney Foster, Jose Villafranca, Cheyenne Smith, Kenny Maxwell, Mila Gibson, Carla Howard/Recorder

**MEMBERS ABSENT:** Steve Holcomb, Linda Kite

**OTHERS PRESENT:** Donna Boatright, Rhonda Guelker, Julie Hall, Mickey Williams, Jessica Bond, Sherma Barham, Doug Dippel

Cheyenne Smith called the regular meeting of the Nolan County Hospital Board of Directors to order at 5:40 p.m. in the Hospital Classroom. Mr. Smith announced that a quorum was present, that the meeting had been duly called and that notice of the meeting has been posted for time and manner as required by law.

**PREVIOUS MINUTES**

The minutes of the November 2019 Board meeting were reviewed. **Motion to was made by Kenny Maxwell to approve the minutes of the November 2019 meeting and was seconded by Jose Villafranca; motion carried.** The minutes from the December 9<sup>th</sup> Special Called meeting were reviewed. **Motion was made by Rodney Foster to approve the minutes of the Dec. 9<sup>th</sup> Special Called meeting and was seconded by Jose Villafranca; motion carried.**

**MEDICAL STAFF REPORT**

There were no report at this time.

**ADMINISTRATOR'S REPORT**

Mrs. Boatright gave an update on Dr. Weatherly and stated he will be here in January for a visit. She stated that she has a phone call with Abbie Schuster, a general surgeon tomorrow. Mrs. Boatright gave the Board an update on the prescription program and stated for the Fiscal 2019 they have received \$1.3 million and October through November 2019 we have received \$220,000.

Mrs. Boatright stated that Hendrick Medical Center discussion has been delayed until January.

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Mrs. Boatright stated that their COLA application survey for the Lab was conducted the 17<sup>th</sup> & 18<sup>th</sup> of December. She stated she met with Eddie Gomez, Lab Director and Tandi Riley, Cardiopulmonary Director and stated there were some findings, but nothing alarming and the survey went well.

Mrs. Boatright gave an update on the CEO applications. She stated they have spent \$929 on advertisement through Indeed. She stated to date there are 475 candidates that have viewed our ad, 98 candidates have submitted resumes and 22 candidates have submitted applications as required. Mrs. Boatright stated they will have folders for each candidate with a full report at the January Board meeting.

**FINANCE**

Mrs. Guelker gave a report on the November 2019 financials. She stated that overall revenue for inpatient was over budget \$36,027 and outpatient was under budget \$94,970, but within 10% of budget. She stated the RHC was under budget \$47,190, but within 10% of budget.

Inpatient Routine and Ancillary; some departments that were under budget were:  
OB- \$17,281      Lab- \$18,593

Some inpatient areas that were over budget were:  
OR- \$12,617      Central Supply- \$54,899      Physical Therapy- \$6,466

Some Outpatient areas that were over budget were:  
MRI- \$38,444      Physical Therapy- \$34,766

Some Outpatient areas that were under budget were:  
OR- \$80,686      Pharmacy- \$27,379

**Revenue Reduction Contractuals** which is the portion the insurance or Medicare doesn't pay of our revenue were close to budget. **Private Pay Discounts** were over budget, but the Indigent Charity programs were under budget.

**Operating Expenses**-was under budget \$114,415

**Salaries** were under budget \$38,705 and 6.7 FTEs that were budgeted

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**Employee Benefits** were under budget \$113,830; Employee Health was \$108,423 of that amount

**Physicians Fees**-were \$19,012 under budget; due to surgeon under budget \$39,175 already being budget.

**Contract Services** were \$29,948 over budget, but within 10% of budget. The main reason was due to catch up of Lab Corp invoices; MRI was over budget \$5,516 due to high volume; Sleep Lab was also over \$7,313 due to high volume

**Supplies** were over budget \$7,212 due to surgery \$53,994 over budget

**Repairs** were under budget \$2,807

**Utilities** were over budget \$11,072 due to Electricity over budget \$8,880

**Other Expenses** were (\$7,072) under budget, Recruitment \$6,039 over budget due to recruitment of a PTA

**Operating Income/Loss** for the month was (\$10,702) worse than budget, but well within 10%.

**Tax Collections**-for the month was over budget \$15,872

**Indigent Care Support**-net savings was \$193,164

**Overall Net Income Loss** for the month was (\$10,153) but within 10% of budget.

Mrs. Guelker presented the Statement of Investments. She stated that the total available cash was \$2,759,795.62. The Private UPL program has an estimated balance of \$1,191,964.96. She stated the "Days Cash on Hand" was 40, up from 31 days the previous November.

Mrs. Guelker presented the Operating Indicators. She stated Admissions and Patient Days had dropped from last month. She stated that the Average Length of Stay had a decrease from last month 3.85 to 3.56 and the Margin per APD was (\$1,111).

Julie Hall gave a brief report on the A/R Analysis. She stated that the overall A/R collections for the month were \$1,440,814 and the Clinic had a decrease from last month \$270,315 to \$251,377. She stated this was due accounts uncoded that had an increase from last month to 636 which did reflect in the collections for the month. She stated Hospital Aging had an \$8,000 change and the Clinic remained the same.

**Motion was made by Mila Gibson to approve the November 2019 financial statements and was seconded by Kenny Maxwell; motion carried.**

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The November 2019 accounts payable and payroll were reviewed and approved. **Motion was made by Jose Villafranca to approve the accounts payables and payroll and was seconded by Mila Gibson; motion carried.**

The November 2019 bad debt write off list in the amount of \$151,300.25 was received. **Motion was made by Rodney Foster to approve the bad debt write off list in the amount of \$151,300.25 and was seconded by Kenny Maxwell; motion carried.**

**EXECUTIVE SESSION**

Motion was made at 6:25 p.m. to enter into Executive Session by Linda Kite and was seconded by Kirby Andrews for the purpose of discussing the following matters, to wit:

- A. Credentialing Files
- B. Quality Report
- C. Patient Experience Report

**Motion was made by Mila Gibson at 6:00 p.m. to reconvene to the regular session and was seconded by Kenny Maxwell; motion carried.**

**NEW BUSINESS**

**Motion was made by Rodney Foster to approve the Credentialing Files and was seconded by Mila Gibson; motion carried.**

**Motion was made by Mila Gibson to approve the Patient Experience Report and was seconded by Rodney Foster; motion carried.**

Mrs. Boatright requested the purchase of the Philips Upgrade Computed Tomography with UPS System. She stated this is an uninterrupted power source for the CT scanner.

**Motion was made by Rodney Foster to approve the Philips Upgrade Computed Tomography in the amount of \$61,500 and was seconded by Mila Gibson; motion carried.**

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Ms. Barham requested the purchase of a Vectra Genisys Therapy System in the amount of \$4,573.48 and stated this will be purchased from the Physical Therapy Fund.


**Motion was made by Mila Gibson to approve the purchase of a Vectra Genisys Therapy System in the amount of \$4,573.48 and was seconded by Rodney Foster; motion carried.**

Mr. Dippel stated that the Daisy Award was presented on December 12<sup>th</sup> to Candace McFadden as the Daisy award recipient and Loran Hendrix received a nomination pin. Mr. Dippel explained how the Daisy recipient is selected.

Mrs. Boatright stated that the Christmas party and awards will be on December 20<sup>th</sup>. The Employee of the Year will be announced at 2:00pm.

Notes of Appreciations were distributed.

There being no further business to come the before the Meeting body, the meeting was adjourned at 6:55 p.m.

  
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Cheyenne Smith, Board Member