

**NOLAN COUNTY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
NOVEMBER 25, 2019**

**MEMBERS PRESENT:** Steve Holcomb, Jose Villafranca, Kenny Maxwell, Linda Kite, Carla Howard/Recorder

**MEMBERS ABSENT:** Cheyenne Smith, Mila Gibson, Rodney Foster

**OTHERS PRESENT:** Donna Boatright, Rhonda Guelker, Julie Hall, Jessica Bond, Sherma Barham, Doug Dippel, Mickey Williams, Donna Gutierrez, Becky Tomlin, Kathy Walker, Michelle Romero, Jonnie Ann Dennison-Home Health

Steve Holcomb called the regular meeting of the Nolan County Hospital Board of Directors to order at 5:40 p.m. in the Hospital Board Room. Mr. Holcomb announced that a quorum was present, that the meeting had been duly called and that notice of the meeting had been posted and for the time and manner as required by law.

Mrs. Boatright introduced Kathy Walker, Donna Gutierrez, Becky Tomlin, Michelle Romero and Jonnie Ann Dennison from Home Health to the Board. She stated they were recognized for reaching the 95<sup>th</sup> percentile for each reporting period for the award year for Patient Experience in Home Health. Mr. Holcomb, Board Chairman presented them the 2019 Press Ganey Guardian of Excellence Award. He commended them on their hard work and their dedication to their patients.

**PREVIOUS MINUTES**

The minutes of the October 2019 Board meeting were reviewed. **Motion was made by Linda Kite to approve the minutes of the October 2019 meeting and was seconded by Jose Villafranca; motion carried.**

**CITIZEN INPUT**

Mr. Holcomb stated this was a new item that will start appearing on the Board monthly agendas. He stated there were no citizens present. Mrs. Boatright stated this policy will need Board approval.

**MEDICAL STAFF REPORT**

Mr. Holcomb stated that Dr. Eaker was at Joint Conference Committee meeting.

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**ADMINISTRATOR'S REPORT**

Mrs. Boatright gave an update on physician recruiting. She stated that Dr. Weatherly received his Texas license and will be traveling to Sweetwater to check on housing. She stated that Dr. Abbie Schuster, general surgeon candidate will be here on Wednesday, December 4<sup>th</sup> for a one day visit. Mrs. Boatright stated they will have a luncheon for her that day and the Board is invited along with the Medical Staff and the Admin Team.

Mr. Dippel reported on the Allegiance Ambulance Service. He stated they have been here since November 1<sup>st</sup> and have had 33 transfers which they took 28 of them. There were 2 patients transported by private vehicle to Hendrick Hospital, 1 transported by Mitchell County Air-Vac and 1 transported by Fisher County Air-Vac. Mr. Dippel stated that the Allegiance will also transport our Indigent Care patients as part of the agreement.

Mrs. Boatright stated that at each of the Committee meetings the members agreed to have the December Board meeting on Thursday, December 19<sup>th</sup> and not have Committee meetings.

Mrs. Boatright stated dinner at Nolan Nursing Home, held to raise contributions for the Wellness Park raised about \$9,000 on ticket sales, donations and an auction.

**FINANCE**

Rhonda Guelker gave a report on the October 2019 financial statements. She stated she had given a detailed report at the Finance Committee meeting on Thursday, November 21<sup>st</sup>. She stated October begins a new year. She stated that the overall inpatient revenue was over budget \$203,684 and outpatient revenue was over budget \$282,387. RHC was over budget \$22,439. **Overall Net Loss** was a loss of \$937,000 budgeted a loss of \$829,000-\$108,000 worse than budget, but better than last year \$107,280.

Mrs. Guelker gave a brief report on in-house prescription program. She stated the hospital savings from April-September were \$297,125.

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Mrs. Guelker reported on the URIP program which she funds about every 6 months. She stated the URIP is related to getting increased reimbursement on Medicaid MCO Claims. She stated the upcoming funding is \$386,000, but won't see the claims increase until June. She stated there will be a 60% increase in reimbursement.

**Motion was made by Kenny Maxwell to approve the October 2019 financial statements and was seconded by Jose Villafranca; motion carried.**

The October 2019 accounts payable and payroll were reviewed and approved. **Motion was made by Kenny Maxwell to approve the accounts payable and payroll and was seconded by Linda Kite; motion carried.**

The October 2019 bad debt write off list was received. **Motion was made by Kenny Maxwell to approve the bad debt write list in the amount of \$104,119.40 and was seconded by Jose Villafranca; motion carried.**

**EXECUTIVE SESSION**

Motion was made at 6:15 p.m. to enter into Executive Session by Linda Kite and was seconded by Jose Villafranca by Government Code for the purpose of discussing the following matters to wit:

- A. Credentialing Files
- B. Quality
- C. Patient Experience Report

**Motion was made by Jose Villafranca at 6:25 p.m. to reconvene to the regular session and was seconded by Linda Kite; motion carried.**

**JOINT CONFERENCE**

**Motion was made by Linda Kite to approve the Credentialing Files and Patient Experience Report and was seconded by Kenny Maxwell; motion carried.**

Mrs. Boatright reminded the Board that this policy was presented to them at last month's meeting. She stated this policy is about citizen input guidelines.

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**Motion was made by Jose Villafranca to approve the NCHD Public Participation Policy and was seconded by Linda Kite; motion carried.**

Mrs. Boatright stated that when she presented the CRNA contract at last month's meeting she didn't have the attachment that showed their current monthly rate. She stated she had given the wrong amount of \$45,000-50,000. She stated that Mrs. Guelker had it budgeted for \$55,000.

**Motion was made by Linda Kite to approve the CRNA contract and was seconded by Jose Villafranca; motion carried.**

Mrs. Boatright stated that has been the Administrator for Home Health many years and Sherma Barham as the Alternate Administrator for the Home Health agency. She stated with the Board approval they will designated Doug Dippel as the Administrator and Kathy Walker as the alternate administrator. She stated this will make a change in the documentation to the State and on the organizational plan.

**Motion was made by Kenny Maxwell to approve the Designation of Home Health Administrator & Alternate Administrator and was seconded by Jose Villafranca; motion carried.**

Notes of appreciations were distributed.

**Mr. Holcomb dismissed the others from Executive Session.**

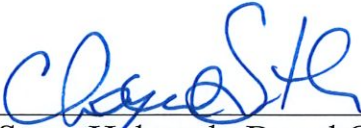
Motion was made at 6:30 p.m. to enter into Executive Session by Steve Holcomb as authorized by Section §551.074 Et. Seq. Texas Government Code and was seconded by Jose Villafranca for the purpose of discussing the following matter; to wit:

Personnel Matter: Administrator Evaluation

**Motion was made by Kenny Maxwell at 7:00 p.m. to reconvene to the regular session and was seconded by Linda Kite; motion carried.**

There being no further business to come before the Meeting body, the meeting was adjourned at 7:00 p.m.

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Steve Holcomb, Board <sup>member</sup> Chairman  
Nolan County Hospital District  
Cheyenne Smith