

**NOLAN COUNTY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
JANUARY 27, 2020**

**MEMBERS PRESENT:** Steve Holcomb, Linda Kite, Jose Villafranca, Rodney Foster, Mila Gibson, Kenny Maxwell, Cheyenne Smith, Carla Howard/Recorder

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Donna Boatright, Rhonda Guelker, Julie Hall, Mickey Williams, Jessica Bond, Sherma Barham, Doug Dippel, Ame Bennett

Steve Holcomb called the regular meeting of the Nolan County Hospital Board of Directors to order at 5:45 p.m. in the Hospital Classroom. Mr. Holcomb announced that a quorum was present, that the meeting had been duly called and that notice of the meeting has been posted for time and manner as required by law.

**PREVIOUS MINUTES**

The minutes of the December 2019 Board meeting were reviewed. **Motion was made by Rodney Foster to approve the minutes of the December 2019 meeting and was seconded by Linda Kite; motion carried.**

**CITIZEN INPUT**

There were no citizens in attendance.

**MEDICAL REPORT**

There were no issues at this time.

**FINANCE**

Mr. Holcomb stated they had reviewed the December financials in detail at the Finance Committee meeting held on January 24<sup>th</sup>.

**Motion was made by Jose Villafranca to approve December 2019 financial statements and was seconded by Rodney Foster; motion carried.**

**Motion was made by Linda Kite to approve December 2019 accounts payable and payroll and was seconded by Mila Gibson ; motion carried.**

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**Motion was made by Rodney Foster to approve December 2019 bad debt write off list in the amount of \$144,470.61 and was seconded by Jose Villafranca; motion carried.**

**Motion was made by Jose Villafranca to approve the Quarterly Reserve Fund Analysis Report and the Quarterly Physical Therapy Fund Analysis Report and was seconded by Linda Kite with Rodney Foster abstaining; motion carried.**

**Motion was made by Jose Villafranca to approve the 2020 Investment Strategy for Reserve Fund and was seconded by Mila Gibson with Rodney Foster abstaining; motion carried.**

**Motion was made Mila Gibson to approve the 2020 Investment Strategy Physical Therapy Funds and was seconded by Linda Kite with Rodney Foster abstaining; motion carried.**

**Motion was made by Mila Gibson to approve the NCHD Public Funds Investment Policy and was seconded by Linda Kite; motion carried.**

**JOINT CONFERENCE**

**Mr. Holcomb informed the Board that these items were discussed in detailed at the Joint Conference Committee meeting on January 22<sup>nd</sup>.**

**Motion was made by Mila Gibson to approve the Credentialing Files and was seconded by Kenny Maxwell; motion carried.**

**Motion was made by Mila Gibson to approve the Medical Staff Rules & Regulations Revision and was seconded by Linda Kite; motion carried.**

**Motion was made by Mila Gibson to approve the Medical Staff Bylaws Revisions and was seconded by Linda Kite; motion carried.**

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**Motion was made by Mila Gibson to approve the Patient Experience Report and was seconded by Linda Kite; motion carried.**

**Motion was made by Mila Gibson to approve the Annual Home Health Agency Evaluation/QAPI and was seconded by Linda Kite; motion carried.**

**NEW BUSINESS**

Mr. Holcomb called the 2020 Board election for District's 2, 4, 6 & 7 (At Large) on May 2, 2020.

**Motion was made by Kenny Maxwell to approve the 2020 election call and was seconded by Mila Gibson; motion carried.**

Doug Dippel gave a brief report on the Nurse Staffing Committee Report and stated they meet quarterly. He stated there were no changes to the current staffing plan.

**Motion was made by Kenny Maxwell to approve the Nurse Staffing Committee Report and was seconded by Rodney Foster; motion carried.**

Mrs. Boatright stated that the Patient Care, Administration, HIPPA, Hospital Plans, Human Resources, Business, and Safety policies are being presented for Board approval.

**Motion was made by Mila Gibson to approve the Patient Care and the Administration policies and was seconded by Linda Kite; motion carried.**

**Motion was made by Mila Gibson to approve the HIPPA, Hospital Plans, and Human Resources policies and was seconded by Jose Villafranca, motion carried.**

**Motion was made by Mila Gibson to approve the Business, Safety policies and was seconded by Rodney Foster; motion carried.**

**Motion was made by Rodney Foster to approve the Indigent Healthcare Policy and was seconded by Linda Kite; motion carried.**

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Mrs. Guelker reported on the Health Information Exchange (HIE) which is like a depository for medical records. She stated CM mandated by the 1115 waiver, the DSRIP funding that hospitals are trying to get an HIE and Meaningful Use is now requiring it as well. She stated they have the money reserved in a contractual obligation fund. She stated HASC has a grant available for \$25,000 per hospital and Hendrick has HIE that and will pay up to \$10,000, but must be completed by March 31<sup>st</sup>.

**Motion was made by Mila Gibson to approve the purchase of Interface with CPSI and HASA HIE and was seconded by Jose Villafranca; motion carried.**

Mrs. Boatright stated that Dr. Weatherly, Orthopedic surgeon, had requested the mini CT scanner. She stated he will start at the end of March. She stated he uses this equipment on shoulders and in other surgical procedures.

**Motion was made by Mila Gibson to approve the purchase of Orthopedic Scanner 9 (mini CT scanner) and was seconded by Cheyenne Smith; motion carried.**

**EXECUTIVE SESSION**


Motion was made at 6:05 p.m. to enter into Executive Session by Rodney Foster and was seconded by Linda Kite as authorized by Section §551.074 Et. Seq. Texas Government Code for the purpose of discussing the following matter, to wit:

A. Personnel Matter-Update on CEO Succession Plan

**Motion was made by Linda Kite at 7:50 to reconvene to the regular session and was seconded by Mila Gibson; motion carried.**

Notes of Appreciations were distributed.

There being no further business to come before the Board, the meeting was adjourned at 7:55 p.m.

  
Steve Holcomb, Chairman