

**NOLAN COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
OCTOBER 26, 2020**

MEMBERS PRESENT VIA ZOOM FORMAT: Steve Holcomb, Mila Gibson, Kenny Maxwell, Linda Kite, Rodney Foster, Wes Williams, Jose Villafranca, Carla Howard/Recorder

MERMBERS ABSENT: None

OTHERS PRESENT VIA ZOOM FORMAT: Doug Dippel, Rhonda Guelker, Julie Hall, Mickey Williams, Jessica Bond, Rhonda Rauch, Aaron Cockrill-IT Tech, Ame Bennett-Human Resource Director

Steve Holcomb called the regular meeting of the Nolan County Hospital Board of Directors to order at 5:32 p.m. in the Hospital Classroom. Mr. Holcomb announced that a quorum was present, that the meeting had been duly called and that notice of the meeting has been posted for the time and manner as required by law.

PREVIOUS MINUTES

The minutes of the September 2020 Board meeting were reviewed. **Motion was made by Kenny Maxwell to approve the minutes of the September 2020 meeting and was seconded by Rodney Foster; motion carried.**

CITIZEN INPUT

Aaron Cockrill stated there were no citizen call-ins.

MEDICAL STAFF REPORT

There were no reporting at this time.

ADMINISTRATOR'S REPORT

Mr. Dippel stated he had briefly discussed the Strategic Planning at the Joint Conference Committee meeting. He stated he would like to have the Strategic planning incorporated in these two Committees meetings. He stated starting with the Executive Team meeting Monday, they will start on the process and would probably take about three months.

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Mr. Dippel gave an update on physician recruiting. He stated they were continuing to search for an OB/GYN physician. He stated they have set up COVID tents for Buildings' A & B during the cold weather.

Mr. Dippel informed the Board that they have started advertising for nurses with a sign on bonus. He stated they have received 5 applications and 4 have been hired and need to fill 4 more vacancies. He stated this is for a short term.

FINANCE

Rhonda Guelker gave a report on the September 2020 financial statement. She stated the inpatient revenue was \$246,945 under budget and outpatient revenue was under budget \$459,125. RHC was under budget \$95,022. She stated a detailed report was presented at the Finance Committee meeting. Mrs. Guelker gave hand-outs of the dashboard.

Mr. Holcomb re-iterated that Mrs. Guelker had gave a detailed report at the Finance meeting.

Mrs. Guelker presented the 2020 end of year report. She stated Inpatient was under budget \$465,856, but within 10% of budget and better than prior year. Outpatient was \$3,154,086 under budget, but within 10% of budget. RHC was under budget \$797,663, but within 10% of budget.

Inpatient Routine and Ancillary; some departments that were over budget were:
ICU- \$63,843 MRI- \$41,837 Central Supply- \$611,047
Physical Therapy- \$34,048

Inpatient areas that were under budget:
Pharmacy- (\$263,433) Lab- (\$66,436) Cat Scan- (\$216,106)
EKG- (\$18,093) Occupational Therapy- \$65,594 Speech- \$14,318

Some outpatient areas that were under budget were:
Cat Scan- \$673,090 Sleep Lab- \$268,148 Cardiac Rehab- \$108,069
OR- \$885,246

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Some outpatient areas that were over budget were:

ICU- 37,519 OB- \$83,080 MRI- \$145,136 PT- \$165,660 OT- \$274,445

Other Revenue-was over budget \$411,043; due to Fitness Program under budget \$18,395, Dietary was \$34,605 under budget, Grants (USDA Tech Grant) received \$46,982 and Trauma Funds were over budget \$27,938

Total 340b Received- Wal-Mart was \$1,307,249 and Maloney's was \$185,730.

Revenue Reductions-was 1.6% over budget

Indigent Care Support -was 3.1% over budget. Mrs. Guelker stated some that would have been bad debt was written off to Presumptive Care. Mrs. Guelker stated that the September bad debt had a credit for the month due to this.

Operating Expenses for the year was \$933,265 under budget

Salaries were \$376,000 under budget; **FTEs** were 9.5 under budget

Employee Benefits-were (\$612,017) under budget and \$865,175 under prior year; Employee Health was (\$579,937) under budget and (\$757,982) over prior year.

Physician Fees were (\$539,375) under budget Orthopedic was over budget \$294,155; surgeon under budget \$492,186; all other physicians were a little under budget

Contract Services- was over budget \$388,833, but within 10% of budget. Agency Fees were the main factor.

Supplies were over budget \$681,141-Mrs. Guelker stated the bulk of this was in surgery and the COVID cost for the year of \$82,204.

Repairs were \$48,104 over budget due to A/C repairs this year. Various building repairs, and scope repairs.

Utilities were \$56,406 over budget, but within 10% of budget due to electricity \$59,672

Other Expense was under budget \$53,982-Professional Development, Legal, Recruiting were all well under budget.

Operating Loss for the year was (\$1,896,694) worse than budget

DSRIP/DSH/UC received \$505,649 over budget. She reminded the Board that DSRIP is declining each year and 2021 will be the last year of DSRIP.

Tax Collections were \$34,518 under budget at 97.6% collected. **Payment in Lieu of Taxes** were under budget \$134,634

Overall Net Loss was (\$2,928,117) worse than budget

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Mrs. Guelker stated low revenue, large amount of charity write-offs and the Bond interest were the three main reasons for the variance from budget. She noted the Bonds were budgeted as a cash need, but were not on the financials as an expense, it had been capitalized.

Motion was made by Rodney Foster to approve the September 2020 financial statement and was seconded by Jose Villafranca; motion carried.

The September 2020 accounts payables and payroll were reviewed and approved. **Motion to approve September 2020 accounts payable and payroll was made by Kenny Maxwell and was seconded by Mila Gibson; motion carried.**

The September 2020 bad debt write-off list in the amount of \$216,212.83 was received. **Motion to approve the September 2020 bad debt write-off list was made by Rodney Foster and was seconded by Kenny Maxwell; motion carried.**

Motion was made by Linda Kite to approve the Quarterly Reserve Fund Analysis and the Physical Therapy Fund Analysis and was seconded by Kenny Maxwell with Rodney Foster abstaining; motion carried.

Motion was made by Wes Williams to approve the Fiscal Year End 2020 and was seconded by Kenny Maxwell; motion carried.

EXECUTIVE SESSION

Motion was made at 6:11 p.m. to enter into Executive Session by Kenny Maxwell and was seconded by Mila Gibson for the purpose of discussing the following matters, to wit:

- A. Credentialing Files
- B. Quality Report
 - a. 2nd Quarter 2020 Quality Comparison Report Card
- C. Patient Experience Report
- D. 3rd Quarter Environment of Care (EOC)
- E. Home Health-QAPI Report
- F. Infection Control Vulnerability Risk Analysis

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Motion was made by Mila Gibson at 6:15 p.m. to reconvene to the regular session and was seconded by Linda Kite; motion carried.

NEWS BUSINESS

Motion was made by Mila Gibson to approve the Credentialing Files and was seconded by Linda Kite; motion carried.

Motion was made by Linda Kite to approve the 2nd Quarter 2020 Quality Comparison Report and was seconded by Mila Gibson; motion carried.

Motion was made by Mila Gibson to approve the Patient Experience Report and was seconded by Kenny Maxwell; motion carried.

Motion was made by Mila Gibson to approve the 3rd Quarter Environment of Care and was seconded by Linda Kite; motion carried.

Motion was made by Mila Gibson to approve the Home Health-QAPI Report and was seconded by Jose V; motion carried.

Motion was made by Mila Gibson to approve the Infection Control Vulnerability Risk Analysis and was seconded by Kenny Maxwell; motion carried.

Mrs. Hall presented the RPMH Charity Healthcare Program for NCHD policies with no changes to last year policies.

Motion was made by Kenny Maxwell to approve the RPMH Charity Healthcare Program for NCHD-Spanish Version Policy 3114 and was seconded by Rodney Foster; motion carried.

Motion was made by Linda Kite to approve Policies regard Board approval and was seconded by Mila Gibson; motion carried.

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Motion was made by Rodney Foster to approve the purchase of \$9,652.79 for a stretcher for the ER Department and was seconded by Jose Villafranca; motion carried.

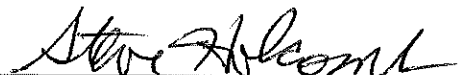
Mr. Dippel stated there are two collaborative projects one with TORCH and the second one is with Texas A&M and in order for us to participate we needed a Board resolution. He stated it's a collaborative with 10 other rural hospitals and the grant is provided by Blue Cross and Blue Shield with intention in promoting rural healthcare.

Motion was made by Jose Villafranca to approve the Board Resolution for Collaborative Venture with Texas A&M and was seconded by Rodney Foster; motion carried.

Mrs. Hall stated on occasion we have patients with Medicaid from another State. The hospital has to be enrolled as a provider in those states and some states require a Board Resolution to approve her to sign the enrollment paperwork on behalf of the hospital.

Motion was made by Rodney Foster to approve the Board Resolution for Mississippi Medicaid Documents and was seconded by Kenny Maxwell; motion carried.

There were no further business to come before the Meeting body; the meeting was adjourned at 6:23 p.m.



Steve Holcomb, Chairman
Nolan County Hospital District