

**NOLAN COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
NOVEMBER 23, 2020**

MEMBERS PRESENT VIA ZOOM FORMAT: Steve Holcomb, Jose Villafranca, Kenny Maxwell, Rodney Foster, Linda Kite, Mila Gibson, Wes Williams, Carla Howard/Recorder

MEMBERS ABSENT: Mickey Williams

OTHERS PRESENT VIA ZOOM FORMAT: Doug Dippel, Rhonda Guelker, Julie Hall, Jessica Bond, Rhonda Rauch, Alex Gonzales-IT Supervisor

Steve Holcomb called the regular meeting of the Nolan County Hospital Board of Directors to order at 5:35 p.m. in the Hospital Classroom. Mr. Holcomb announced that a quorum was present, that the meeting had been duly called and that notice of the meeting had been posted and for the time and manner as required by law.

PREVIOUS MINUTES

The minutes of the October 2020 Board meeting were reviewed. **Motion was made by Kenny Maxwell to approve the minutes of the October 2020 meeting and was seconded by Mila Gibson; motion carried.**

CITIZEN INPUT

Alex stated there were no citizen call ins.

MEDICAL STAFF REPORT

There were no medical reports at this time.

ADMINISTRATOR'S REPORT

Mr. Dippel stated that he had visited with the Finance and Jt. Conference Committees regarding using the COVID funds for hazard pay for the employees. There was a discussion and the Board agreed to reward the employees with hazard pay. Mrs. Guelker stated she would bring a proposal to the Board at next month's Board meeting.

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Mr. Dippel stated they have named T. J. Wilson as the new Marketing & Foundation Director.

Doug Dippel stated that Dr. Enard's contract with Hendrick Medical Center was not renewed and is seeking employment at RPMH. He informed the Board that he would offer her the chance to move to the RHC. He stated that Dr. Sambo's Texas license is getting closer for approval. Mr. Dippel stated they have an OB/GYN coming tomorrow for an interview.

FINANCE

Rhonda Guelker gave a report on the October 2020 financial statements. She stated she had given a detailed report at the Finance Committee meeting on Thursday, November 19th. She stated this was a good revenue month and better than budget. She stated that the overall inpatient revenue was over budget \$315,367 and outpatient revenue was under budget \$62,590, but within 10% of budget. RHC was over budget \$66,883 mainly due to Lab doing COVID testing. **Overall Net Income** for the month was \$260,028 better than budget.

Motion was made by Rodney Foster to approve the October 2020 financial statements and was seconded by Jose Villafranca; motion carried.

The October 2020 accounts payable and payroll were reviewed and approved. **Motion was made by Rodney Foster to approve the accounts payable and payroll and was seconded by Kenny Maxwell; motion carried.**

The October 2020 bad debt write off list was received. **Motion was made by Rodney Foster to approve the bad debt write list in the amount of \$181,664.28 and was seconded by Linda Kite; motion carried.**

EXECUTIVE SESSION

There were no Executive Session.

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Ms. Bond presented the Credentialing Files and the Medical Staff Rules & Regulations Revision and the Medical Staff Bylaws. She stated these were discussed in detail at the Joint Conference Committee meeting on Thursday, 19th.

Ms. Bond presented the Patient Experience Report. She stated she had given a detailed report at the Joint Conference Committee meeting on Thursday, 19th.

JOINT CONFERENCE

Motion was made by Mila Gibson to approve the Credentialing Files, Medical Staff Rules & Regulations Revision and the Medical Staff Bylaws and was seconded by Linda Kite; motion carried.

Motion was made by Mila Gibson to approve the Patient Experience Report and was seconded by Rodney Foster; motion carried.

Mr. Dippel stated that the RPMH Quality Management System Plan. He stated that this is an annual review of the Management Plan with minor wording changes.

Motion was made by Mila Gibson to approve the RPMH Quality Management System Plan and was seconded by Wes Williams; motion carried.

Ms. Bond stated they had changed the format of the Process Flow Chart policy.

Motion was made by Kenny Maxwell to approve the RPMH Process Flow Chart policy and was seconded by Linda Kite; motion carried.

Mr. Dippel presented the Sterling Hills Rehab & Healthcare Center Transfer Agreement, formerly Nolan Nursing Home.

Motion was made by Linda Kite to approve the Sterling Hills Rehab & Healthcare Center Transfer Agreement and was seconded by Mila Gibson; motion carried.

Mr. Dippel presented the Hospital Pandemic Response Plan Policy. He stated this is an updated policy that is continuous being updated monthly.

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Motion was made by Linda Kite to approve the Hospital Pandemic Response Plan policy and was seconded by Mila Gibson; motion carried.

Mr. Dippel stated that they have designated Kathy Walker as the Home Health Administrator and Jessica Bond as the Alternate Administrator pending completion of required education.


Motion was made by Kenny Maxwell to approve the designation of Kathy Walker as the Home Health Administrator and Jessica Bond as Alternate Administrator and was seconded by Linda Kite; motion carried.

Mr. Dippel gave a brief overview of 5 requested purchases, the STERRAD Sterilization System, Hana Surgical Table, Stryker Tower, TIMS Speech Therapy Equipment and the Physical Therapy Aqua Bike. He stated these purchases were on the Capital Budget and that he had given a detailed report at the Finance Committee meeting on November 19th.

Motion was made by Rodney Foster to approve the purchases of the STERRAD Sterilization System, Hana Surgical Table, Stryker Tower, TIMS Speech Therapy Equipment, and the Physical Therapy Aqua Bike and was seconded by Wes Williams; motion carried.

Notes of appreciations were distributed.

There being no further business to come before the Meeting body, the meeting was adjourned at 6:43 p.m.



Steve Holcomb, Board Chairman
Nolan County Hospital District