

**NOLAN COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
FEBRUARY 22, 2021**

MEMBERS PRESENT: Steve Holcomb, Jose Villafranca, Mila Gibson, Wes Williams, Carla Howard/Recorder

MEMBERS PRESENT VIA ZOOM FORMAT: Kenny Maxwell, Mickey Williams, Jessica Bond

MEMBERS ABSENT: Linda Kite, Rodney Foster

OTHERS PRESENT: Doug Dippel, Rhonda Guelker, Julie Hall, Keri Halford, Alex Gonzales-IT Supervisor

Steve Holcomb called the regular meeting of the Nolan County Hospital Board of Directors to order at 5:18 p.m. in the Hospital Classroom. Mr. Holcomb announced that a quorum was present, that the meeting had been duly called and that notice of the meeting has been posted for time and manner as required by law.

PREVIOUS MINUTES

The minutes of the January Board meeting were reviewed. **Motion was made by Kenny Maxwell to approve the minutes of the January 2021 meeting and was seconded by Wes Williams; motion carried.**

CITIZEN INPUT

Mr. Gonzales stated there were no citizens in attendance or call ins.

MEDICAL REPORT

No doctors in attendance.

ADMINISTRATOR'S REPORT

Mr. Dippel informed the Board that Dr. Eaker will be taking over the Medical Executive President as the Ex Officio. Dr. Bermudez has turned in his resignation and his last day is April 15th.

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Mr. Dippel presented the Annual Human Resource Report on behalf of Ame Bennett. The report stated during the fiscal year from October 1, 2019 to September 31, 2020 there were no employees discharged or reassigned due to unsatisfactory performance of required competencies.

Mr. Dippel gave an update on the physician recruiting. He stated that Dr. Sambo, General Surgeon will be here in March and Dr. DiClemente, OB/GYN candidate will be here March 1st for an interview.

Mr. Dippel stated that the roof in Nursing Administration had a major leak. He contacted TML about the deductible and was informed there was a claim filed for on March 28, 2018 for hail damage to the roof.

Mr. Dippel informed the Board that Hydie Stewart is the new ER Director and Todd Smith is the new Radiology Director.

FINANCE

Mrs. Guelker gave a summary of the financials and stated they had reviewed the January financials in detail at the Finance Committee meeting held on February 18th. The inpatient was over budget \$956,700 and outpatient was \$564,178 under budget. The RHC was over budget \$31,458. She stated the clinic visits was under budget (\$22,684) and the inpatient visits were over budget \$29,876. Med Surg, ICU, Pharmacy, Cardiopulmonary were all well over budget due to COVID surge. Overall Net Income (Loss) was (\$920,168) worse than budget.

Motion was made by Jose Villafranca to approve January 2021 financial statements and was seconded by Mila Gibson; motion carried.

Motion was made by Mila Gibson to approve January 2021 accounts payable and payroll and was seconded by Kenny Maxwell; motion carried.

Motion was made by Jose Villafranca to approve January 2021 bad debt write off list in the amount of \$150, 043.91 and was seconded by Mila Gibson; motion carried.

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EXECUTIVE SESSION

Motion was made at 6:30 p.m. by Wes Williams to enter into Executive Session as authorized by Government Code Section §161.032 of the Texas Health and Safety Code and seconded by Kenny Maxwell for the purpose of discussing the following matters, to wit:

- A. Credentialing Files
- B. Quality Report
 - 1. 3rd Quarter Quality Report 2019-2020
 - 2. DNV Survey Report
- C. STAR Rating
- D. Patient Experience Report
- E. Environment of Care Report
- F. Annual Home Health Agency Evaluation/QAPI Report

And as authorized by Texas Government Code Section §551.074 for the purpose of discussing the following matter, to wit:

- A. Personnel Matter

Motion was made by Jose Villafranca at 6:47 p.m. to reconvene to the regular session and was seconded by Wes Williams; motion carried.

JOINT CONFERENCE

Motion was made by Mila Gibson to approve the Credentialing Files, 3rd Quarter Quality Report, Environment of Care Report, the Home Health Annual Agency Evaluation/QAPI Report and was seconded by Kenny Maxwell; motion carried.

NEW BUSINESS

Mr. Dippel presented the Contractual Agreements, Timekeeping for Non-Exempt Employees, Shelter in Place Plan, Patient Grievance/Complaint Resolution Policy, Inpatient Do-Not-Attempt-Resuscitation Orders, Patient Safety Program, and Risk

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Management policies to the Board. He explained these policies need approval by the Board and explained the policies that had changes. He recommended that the hospital approve all contracts unless there is a need to bring to the Board for approval.

Motion was made by Wes Williams to approve these policies and was seconded by Jose Villafranca; motion carried.

Mrs. Halford reported on the Nurse Staffing Committee Report. She stated she would like to table this report until next month's Board meeting. She stated the Committee had met and will be revamping the staffing plan.

Motion was made by Mila Gibson to approve to table the Nurse Staffing Committee Report and was seconded by Jose Villafranca; motion carried.

Mrs. Guelker presented the NEC and Alcatel Phone System. She stated she had not received the quotes she was expecting from one vendor before the Board meeting. She asked to table it until she had received more information. The Board and Mrs. Guelker discussed 3 different phone companies. The current phone system, Toshiba has gone out of the phone business and therefore, our system is end of life and no longer supported.

Motion was made by Mila Gibson to table the NEC Phone System and was seconded by Jose Villafranca; motion carried.

Mrs. Guelker informed the Board that Wayne Chowning and Bill Rowe, from First Financial Bank Trust department had given a detail report on the Reserve Fund and Physical Therapy Fund Investments at the Finance Committee meeting held on Thursday, 18th. This was an informational item.

Mrs. Halford requested the purchase of 4 Hillrom Screen Mounts for the OR department. She stated the monitors that were purchased a few months ago would not fit the current mounts and therefore new scope mounts were needed to support the monitors. She stated when they were getting ready to order the OR equipment, Dr. Moses decided the Illuminator would not be needed, but we are waiting to talk to Dr. Sambo as well.

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Motion was made by Mila Gibson to approve the purchase of 4 Hillrom Screen Mounts in the amount of \$8,605.20 and was seconded by Jose Villafranca; motion carried.

Mrs. Halford requested the purchase of 4 additional Philips monitors systems to the Board. She stated they would provide additional ICU beds on Med Surg or extra telemetry units for COVID patients and respiratory patients. She stated this will be paid for with COVID funds.

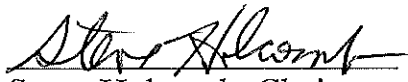
Motion was made by Wes Williams to approve the purchase of 4 Philips Monitoring Systems in the amount of \$98,767.29 and was seconded by Jose Villafranca; motion carried.

Mr. Dippel requested the purchase of 2 RD Rapid Disinfecter UVC systems. He stated this system will be paid with COVID funds. He stated this is a mobile UV light that is used to disinfect our operating room and will be used post COVID.

Motion was made by Jose Villafranca to approve the purchase of 2 RD Rapid Disinfecter UVC systems in the amount of \$116,400 and was seconded by Kenny Maxwell; motion carried.

Notes of Appreciations were distributed.

There being no further business to come before the Board, the meeting was adjourned at 7:35 p.m.


Steve Holcomb, Chairman